



Website Creation Order Form

Click [HERE](#) to try our new
online order form for your
website build!

**Please note: We will be discontinuing PDF order form submission as of December 31, 2021 and using the online form submission going forward. Please reach out if you have any questions or concerns*

Business Information

Website Product

Which website product are you ordering?

Primary Goal

What is the primary goal of this website?

Inbound Leads Quote Requests

Brand Awareness Education

Other

Social Links

List any social media pages for your business that you would like included on the website.

Facebook

LinkedIn

Other

Domain

If you do not have a domain, please provide us with a domain name that you like that we can purchase on your behalf.

I have a domain I do not have a domain, please purchase one on my behalf

Domain Registrar

Who did you register your domain with?

Username

What is the username to your domain registrar account?

Current Website URL

What is your current website URL?

Password

What is the password to your domain registrar account?

Requested Website URL

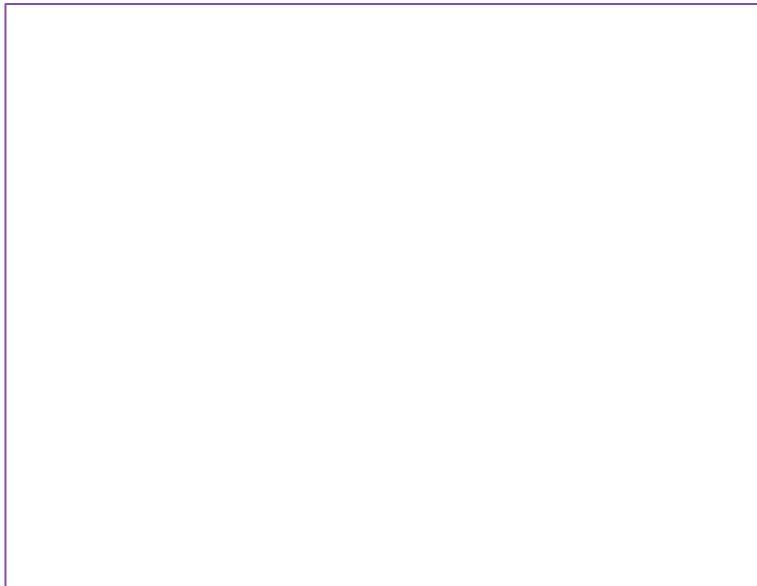
Please provide options for your desired URL starting with your first choice.

**Please note: If a domain is not provided, we will set the site to index on our temporary websitepro.hosting domain on day of launch.*

Navigation

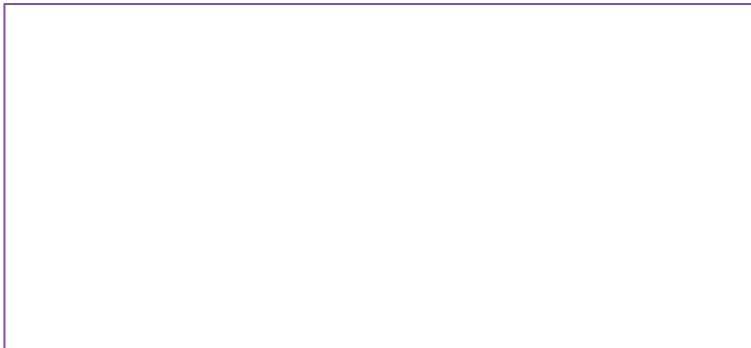
Navigation Structure

Please follow the example layout and show us how you want your navigation to appear on your website.



Navigation Notes

Any additional information we need to know about your navigation?



Navigation Assets

Please link to a Dropbox or Google Drive folder with any assets or screenshots.



Design

*We source our stock imagery from 123rf.com. If you would like to use stock imagery, please provide image IDs.
For any icons, please use Flaticon.com*

Framework Choice

Frameworks.yourdigitalagents.com

Color Scheme

Please provide colors, hex codes, a link to an example website, or a logo for your color-scheme.

Images

If you don't have images, please select some demographics and we will select images for you.

Professional

Related to my business

Fun

Choose for me

Font Choice

Do you have preferred font for titles or body text?

Design Assets

Please provide a link to a google drive or dropbox folder with all your design assets

**Please note: If you do not select a framework, a default framework will be selected for you by our team.*

Contact

Primary Contact for Communications

Our primary contact throughout the project.

Secondary Contact for Communications

This contact will be CC'd on project communications.

Methods of Contact

We will use these for your CTAs (Calls to Action).

Email Phone

Contact Form Email

Contact Email you want to receive messages to.

Contact Details

Do you have a public email or phone number that you'd like displayed on your website?

Phone Number

Address

Email

Hours of Operation

E-Commerce

5, 15, 25 products. Flat rate shipping included. Free setup for Square, Stripe or Paypal payment processors.

Products

Link to a doc with the example information.

Payment Processor

Payment Gateway + Username and Password.

Images

Please link to a google drive or dropbox folder with your product images.

Product CSV

Please upload product CSV with all products.

Shipping Options

Please include any shipping information here.

*Please Note: Please provide a google drive or dropbox folder of all your product images, or provide a link to your live urls in the CSV.

*Please Note: If a CSV is not provided, we will not add an Ecommerce store to your website.

Additional Functionality

Additional Functionality

Do you have any additional functionality?

Embed Codes

Please provide any embed codes to be added onto the website

*Please note: Any premium plugins required will be purchased and set up by the client and credentials provided to us for implementation to the site.

*Please note: We only handle plugin integration on the website.

Web Copy

Web Copy Options

Please let us know if you require web copy to be written, or if you will be providing your own copy. We can also edit copy from your existing site to fit the new template.

Tell us about your business. What does your company do? What are you selling?

Are there any slogans or catch phrases you'd like us to include?

Web Copy (Cont.)

Who is your target audience?

Why would someone need your products/services?

Tell us the history behind your business. When did you open? What inspired you to start your business?

Web Copy (Cont.)

What is your company's mission statement? What are your brand values and beliefs?

Describe your products/services, with as much detail as possible.

Why do you want someone to contact you?

Web Copy (Cont.)

What tone of voice would you like us to use?

Additional Information

Additional Information

Did we miss anything? Include it here!

